

Application for Hearing

Applicant: _____
Name: _____
Address: _____

Phone: (____) _____ - _____
Email: _____

Property Owner (if other than applicant):

Address: _____

Phone: (____) _____ - _____
Email: _____

Property:

Exact Legal Description:

Present Zoning District: _____

A plot plan of property drawn to scale must be attached to this application.

Date Purchased: _____

Lot Size: Width _____ Depth: _____ Area: _____ Sq. Ft. _____

Date of previous application if any: _____

Present use: _____

Proposed use:

The above-named applicant requests a hearing before the Zoning Hearing Board and a determination on the following matter:

- Interpretation (Fill in Section 1 Below)
- Special Exception (Fill in Section 2 Below)
- Variance (Fill in Section 3 Below)

Section 1

Request for Interpretation and review of decision of Zoning Officer dated_____

Based upon an interpretation of Section_____ of the Zoning Ordinance.

Nature of error claimed by applicant:

Section 2

Request for Special Exception as prepared by the Zoning Ordinance in Section _____. The proposed use at the proposed location (attach site plan) is claimed by the applicant:

- A. To be desirable to the public convenience and welfare for the following reason(s)

- B. To be in harmony with the various elements and objectives of the Comprehensive Plan

- C. Not to be detrimental to the character of the neighborhood for the following reasons

D. To be consistent with such other standards as required by the Zoning Ordinance in Section _____. Standard

Section 3

Request for Variance of Section _____ of the Zoning Ordinance under which the Zoning Officer refused to issue a permit on (date) _____.

Nature of Variance requested:

The applicant believes the variance should be granted because:

A. He is unable to make reasonable use of his property for the following reasons

B. The unnecessary hardship of his property is

- The result of the application of the Zoning Ordinance
- Due to unique physical circumstances of the property in question not shared by other properties in the vicinity.
- Not financial in nature.
- Not self-created

C. The proposed variance will not alter the essential character of the neighborhood nor impair the use of adjacent property for the following reasons

D. The variance requested represents the minimum variance that will afford relief for the following reasons

I hereby certify that all of the above statements and the statements contained in any papers or plans submitted herewith are true to the best of my knowledge and belief.

Signature of applicant

Date

Printed name of applicant

Case No. _____

Action taken:

Application filed on ____/____/____

Fee paid \$_____ on ____/____/____

Receipt issued on ____/____/____ by _____

Meeting scheduled for ____/____/____

Notice of hearing mailed to applicant on ____/____/____ to nearby property owners on ____/____/____

Sign sent for posting by Zoning officer on ____/____/____

Hearing held on ____/____/____

Decision made on ____/____/____

Notification of Decision sent on ____/____/____

Appeal filed on ____/____/____