

YOE BOROUGH

PG. 1

150 NORTH MAPLE STREET

YOE, PA 17313

The regular monthly meeting of Yoe Borough Council was held on October 5, 2021, at the Yoe Borough Municipal Building, 150 N. Maple Street, Yoe, PA 17313. The meeting was called to order by Council President Samuel Snyder at 7:01 PM followed by the Pledge of Allegiance.

Council members in attendance:

Samuel Snyder

George Howett

Dustin Claycomb

William Bankoske

Seth Noll

Ryan Harper

Barry Myers

Others in attendance

Diana Dvorak, Secretary-Treasurer

Seth Springer, Solicitor

John Klinedinst, Engineer

John Sanford, Mayor

### **Minutes**

Councilman Snyder asked if everyone had a chance to review the minutes from the prior meeting. Councilman Claycomb made a motion to approve the minutes from the prior meeting. Seconded by Councilman Howett. All in favor, minutes accepted.

### **Visitors Report**

There were no visitors in attendance.

### **Engineer's Report**

The American Rescue Plan the report will now be due next March. Christ Church curb sidewalk – the survey work is complete, and they are now working on design.

44 W George ST – the pipe was tv'd. Report provided. There are four different types of pipes, and they were unable to get to the end of the pipe. There are significant cracks between the different types of pipes. The clay section had cracking and are in need of replacement. C.S. Davidson is in the process of soliciting quotes and will be ready by November. Councilman Noll feels that we would be in a better position if we wait until Spring. Councilman Snyder said the property owner is concerned about the macadam that is on his sidewalk, issues with snow removal, and tripping hazards.

Sanitary Sewer System – Mr. Rehab is now saying it will be done in the fourth quarter of 2021, it was supposed to have been done in September.

Springettsbury User's Group – C. S. Davidson recommended that Springettsbury model Yoe Borough's flow at the reserve amount.

The Sanitary Sewer Repair on South Main Street, we finally got the highway occupancy permit. Now it needs to be determined what can be done this year. Mr. Klinedinst recommends doing as much as possible in 2021 and leave the excavating until 2022. If things need to be delayed Mr. Klinedinst will come back to Council. Councilman Noll asked if by doing this it would increase the cost due to dual mobilizations. Mr. Klinedinst said they are working with the contractor to find that out. If that will be the case, then Mr. Klinedinst recommends doing all of the work until 2022.

### **Sewer Billing**

There are no updates. The bills will go out at the end of October. There will be a notice of rate increase on those bills.

### **Solicitor's Report**

Report provided. Updated the Borough Code book. Solicitor Springer has signed up for a webinar regarding Borough reorganization and open records act.

Cougars did reach out regarding the lease agreement; no action was taken during the month. Solicitor Springer waiting to see how the Borough wants to handle this issue. Discussion continued. The Cougars lawyer is still working on the revisions on the lease. Discussion continued. We need to make things very clear in the agreement. Who maintains what? What are the hours of use? What is prohibited? Discussion continued.

### **Solicitor's Report Continued**

Councilman Snyder received notice that the ambulance company will be merging in January of 2022. The merged organization will continue to use both respective stations. We have an agreement with for a yearly contribution, this will need to be reviewed.

### **Maintenance Report**

We need to talk about snow removal. Councilman Noll is waiting to hear back from a company. Trump is unable to do it this year. Councilman Myers reached out to Andrew from Veteran's Landscaping. Andrew said he may be interested but he wasn't sure if he would want to use his equipment or the Borough's equipment. Councilman Myers has not yet heard back. Discussion continued. Councilman Mayers is going to talk to Rick about getting the plow on the truck. There is a consensus of Council that if Councilman Noll and Councilman Myers can arrive at a contract, they have the authority to sign and present the details at the next Council meeting. Councilman Howett made the motion, seconded by Councilman Harper. All in favor, motion carried.

Councilman Myers and Noll met with Clearview regarding the drain issue on W. Philadelphia Street. Mrs. Beard provided her son's phone number for Councilman Myers to get the easement paperwork signed.

Clearview also looked at the work at the retention pond. Clearview was given the approval to go ahead with the work there, and just bill time and material. The trees should be cleared out of the basin area. Discussion continued.

There was cold patch put down on Broad Street, and it is starting to sink again. Discussion continued. Councilman Noll recommended that we just put more cold patch on for now.

There is a dead tree on E. Pennsylvania AVE. There is another tree that is dying. Councilman Myers will have someone take care of this. Councilman Howett said there are seven or eight trees along the ball field that are being choked out with vines. Do we want to have these removed before we put a new fence in? Councilman Myers asked if we knew for sure whose property that is? Councilman Noll feels that the trees are on the Crull property. Councilman Myers is going to check on this. Councilman Howett made a motion for Councilman Myers to have a contractor remove the trees on E. Pennsylvania AVE. Seconded by Councilman Noll. All in favor, motion carried.

### **Zoning Officer's Report**

Report provided. Discussion of ongoing zoning issues with grass and weeds. There are a few other complaints for vehicles that Patti is working on. Patti is going to file a Civil Complaint about the dog issue on East Philadelphia Ave.

## Page 4

### **EMA Report**

Virtual meeting will be held on October 6<sup>th</sup>. The basins were checked. Estimated damage report was sent in from Hurricane Ida. There is some significant damage to the drive up to the park. Discussion of storm water issues there, as well as paving. The consensus of Council is there is to wait until next year and tackle the storm water issue as well as paving. Discussion continued.

### **Mayor's Report**

Report provided. Problems on Broad Street, truck traffic, vandalism, bus traffic etc. The merger for the Police was held last month, they will become the York County Regional Police Department. The merger is to take place the beginning of 2022. Discussion continued. Councilman Harper asked what to expect as far as rates. Mayor Sanford said the new rate should be \$97,000 for this year. Moving forward, Mayor Sanford is not sure. Discussion continued.

### **Secretary's Report**

Budget meeting is set for October 21<sup>st</sup> at 3PM. Diana is to ask Rick to paint the macadam on the sidewalk of 44 W George ST yellow. Discussion continued.

There was a request from a resident at 211 W Broad Street asking to change the address to 213 W Broad Street, because there is a residence in Dallastown with the same address and same last name. Now the mail is going to the incorrect address on a very regular basis. The resident is also concerned that should there be an emergency, that people would be dispatched to the wrong address. Councilman Snyder recommends using the Zip+4. There is a big expense with changing an address. Councilman Noll said, he understands but in addition to the expense, we don't want to set a precedence with address changes, as there are numerous addresses that are the same as Dallastown. Discussion continued. There is a lot of legal paperwork such as the deed that would need to be changed, drivers license, voter registration etc.

### **Unfinished Business**

Councilman Harper is going to price lights and material for the conference room. The porch at 144 South Main Street is getting worse. Diana asked who was putting in the carpet tile. Councilman Myers is going to reach out to a contractor to put the tile in.

## Page 5

### **New Business**

The Borough received a letter from the PA Municipal Authorities Association for a membership. Council opted not to join.

There is no new business at this time.

### **Payment of the Bills**

Councilman Myers made a motion to pay the bills. Seconded by Councilman Noll all in favor, bills are paid.

### **Recess**

Councilman Claycomb made a motion to recess the meeting at 8:40 PM. Councilman Snyder seconded the motion. All in favor, meeting is recessed.

### **Reconvene**

The meeting was reconvened on October 21<sup>st</sup> at 3:04PM. In attendance were Ryan Harper, Samuel Snyder, William Bankoske, Seth Noll, Barry Myers, and John Sanford.

### **Budget**

The budget was discussed.

Councilman Snyder proposed a stipend increase for Council. Raising the rates to Discussion of when the increase would take place. Any stipend increase would need to be done by ordinance. Councilman Snyder is going to contact the Borough's association to verify when an increase could take place. Councilman Bankoske made a motion to increase the Council stipend as follows: The increase would be Council President and Mayor \$175 a month, Vice President \$150 a month, other Council members \$125 a month. Seconded by Councilman Noll.

Councilman Snyder is not sure that our current EMA coordinator wants to continue next year. Mayor Sanford has agreed to be our EMA coordinator. By becoming the coordinator Mayor Sanford will need to get some certifications. Council has agreed to reimburse any expenses related to this. Councilman Noll proposed that the EMA coordinator receive a stipend of \$1,000 per year. Discussion of whether or not the Mayor would be able to receive the stipend. Councilman Snyder will reach out to the Borough's association for clarification. Councilman Noll made a motion for a \$1,000 stipend to be paid to the appointed individual, to be paid once yearly in December. Seconded by Councilman Myers. All in favor, motion carried.

## Page 6

### **Budget Continued**

The Secretary's salary was discussed, with 60% to be paid from the Sewer, and 40% from the Borough. The same breakdown will also apply to any expenses paid from the General Fund that are used for both Sewer and Borough.

Councilman Noll made a motion to accept the bid from Veteran's Landscaping to provide manpower at \$35 an hour, and to use the Borough's equipment. Seconded by Councilman Myers. All in favor, motion carried. The Borough will name Veteran's as additional insured, and Veteran's will need to do the same. Diana is to get a fuel card for them, and to add them to the security system, and provide lockbox code.

Projected expenses for the Sewer exceed the projected income. Discussion of raising the quarterly amount by \$15 per quarter, which would still leave a deficit. Discussion continued. Councilman Noll made a motion to increase the Sewer fee by \$15 per quarter to take place starting with the first invoice of 2022. Seconded by Councilman Harper. All in favor, motion carried.

Further discussion of budget figures. Diana will go over the budget for accuracy before sending Council a proposed budget before the November Council meeting.

### **Adjournment**

Councilman Harper made a motion to adjourn. Seconded by Councilman Snyder. All in favor, meeting adjourned at 4:57.